

The John Lyon School



Contingency Plans for Bad Weather/Major Accidents

Academic Year 2009 - 2010

Contingency Plans for Bad Weather/Major Incidents

If it has snowed overnight, there are hurricane-type conditions, or a major incident has occurred locally, please check the school website for information on school opening arrangements. The switchboard will only operate if members of staff are able to complete their journey to school. We have the facility to email parents and send text messages to their mobile phones if the school is going to close. Any decision to close the school after bad weather overnight will normally be taken at 6am with a text message relayed to parents by 6.30am. It is important, therefore, that parents keep the school informed of any changes to email addresses and/or mobile telephone numbers.

If conditions arise during the school day when it becomes clear that we are going to have to close the school, we ask parents to collect their sons. If this is not possible and if it not appropriate for boys to make their own way home, we put the following contingency plan into place:

- 1) Boys will be instructed to register with a member of staff in a central location;
- 2) They should not wait for parents outside the school buildings;
- 3) If it is possible for boys to be taken to an alternative point (e.g. to the home of another boy who lives within walking distance of the school) and with the consent of both sets of parents, we recommend this as a good course of action.

If parents are unable to collect their son at the time the school intends to close we would be grateful if they would keep in touch with the school to keep us apprised of a likely time of arrival. All boys who cannot get home safely will be supervised and cared for until they can be collected.

SM
June 2010